



Customer Return Part(s) Authorization

- All part(s) returned must:**
1. Have been originally purchased from **PAPCO**
 2. Be "authorized" by this completed form prior to their return
 3. Be in original packaging along with originally shipped hardware, written instructions and information booklets included
- Any part authorized for return which is later determined to be ineligible for return to the manufacturer will be returned and charged back to the Customer**

Customer to Complete this entire Section and FAX to PAPCO at (408) 988-5820

Customer's:

Business Name _____ Contact Name: _____
 Address _____ Contact Phone Number: () _____
 _____ Contact FAX Number: () _____

Date of Authorization Request: _____

	Part Number	Qty.	Status Code	Condition (if status code is D or P)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Customer must indicate the "status" of every part listed above. Status codes are:

- N** New part (never been installed)
- C** Core
- W** Part was installed and doesn't work (warranty return)
- D** Prior to it's installation it is obvious that the part is damaged, scratched, bent or is missing components/hardware
- P** Part is mislabeled (either part number, or package quantity)

For every D or P status code, Customer must indicate it's condition. Examples are:

- Threads/connectors wrong size
- Hardware missing
- Part cracked, broken, or bent
- Cosmetic scratch, blemish or defect (apply masking tape to affected area)
- Actual part is not the part number on label
- Quantity in the box is not the label quantity

PAPCO to Complete Before Part(s) Return is Authorized:

Authorization Control No.: _____ Authorization Authentication: _____
 Authorization Date: _____ Name: _____

To be Completed When part(s) are given to PAPCO Driver:

Customer Signature _____ Date _____
 _____ Date _____
PAPCO Driver's Signature _____ Date _____